

## **AGENDA PLACEMENT FORM**

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

**Date:** 12/4/2024

**Meeting Date:** 12/20/2024

**Submitted By:** April Long

**Department:** County Clerk

**Signature of Elected Official/Department Head:**

*April Long*

<b>Court Decision:</b> <small>This section to be completed by County Judge's Office</small>


**Description:**

Consideration and approval of expenditures from 0450: Records Archive County Clerk in the amount of \$751.05 for the data load of seven (7) Marks & Brand Books by GovOS, Inc.

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(May attach additional sheets if necessary)

**Person to Present:** April Long

(Presenter must be present for the item unless the item is on the Consent Agenda)

**Supporting Documentation:** (check one)     ☒ PUBLIC     ☐ CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

**Estimated Length of Presentation:** 5 minutes

**Session Requested:** (check one)

☐ Action Item    ☒ Consent    ☐ Workshop    ☐ Executive    ☐ Other \_\_\_\_\_

**Check All Departments That Have Been Notified:**

☐ County Attorney    ☒ IT    ☒ Purchasing    ☒ Auditor  
☐ Personnel    ☐ Public Works    ☐ Facilities Management

Other Department/Official (list) \_\_\_\_\_

**Please List All External Persons Who Need a Copy of Signed Documents  
In Your Submission Email**

Approved in CC on 9/11/2023



September 17, 2024

# Document Load Cloud Records

April Long  
Johnson County Clerk

2 N. Main St.  
P.O. Box 1986  
Cleburne, Texas 76033

**SUBMITTED BY:**

Jessica Parker  
*Account Manager*  
(512) 710-0740  
[Jessica.Parker@govos.com](mailto:Jessica.Parker@govos.com)



## Statement of Work

### Document Load Cloud Records

#### Project Summary:

<b>Client Name:</b>	April Long Johnson County Clerk
<b>Project Name:</b>	Kofile Imaging/Indexing Project Load to Cloud Records
<b>Services Provided by:</b>	GovOS, Inc.
<b>Vendor Contact Information:</b>	Josh Stanley GovOS, Inc. 8310 N Capital of Texas Hwy, Building 2, Suite 250 Austin, TX 78731 T: (240)515-7867
<b>Remit To:</b>	Payable to: GovOS, Inc. PO Box 541028 Dallas, TX 75254

#### Project Scope:

##### Details

- Project is an Imaging/Indexing project from Kofile Services.**
  - Project includes the following document types and document counts
    - 7 Marks & Brands Books to be loaded into Marks & Brands Department
    - Configuration for a new document type
    - Indexing to be loaded into GovOS
  - Documents will be imaged as single or multi-page tiffs
  - Documents will be fully indexed
  - These numbers are based on the counts provided that each marks & brands book provided will become a document
  - Multi-page documents will be provided as multi-page tiff images
  - No bundling/stapling services are included in this quotation to combine images into multi-page images

#### Pricing and Terms

Initial	Item Description	Notes	Cost
	1. Setup		\$750.00
	2. Create new documents attach images	@ \$.05 / Document	\$0.35
	3. Load index data	@ \$.10 / Document	\$0.70



	<b>Total Fees:</b>	<b>\$751.05</b>
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**NOTES:**

- Completion of data load projected within 60 days of acceptance from Kofile
- Acceptance assumes images meet the minimum requirements of Cloud Records
- Acceptance assumes indexes are complete and meet defined Cloud Records indexing requirements

**ONE-TIME FEE:** GovOS will invoice Customer when complete and is payable in 30 days

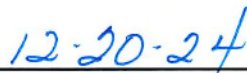
**TERMS OF USE:** Services provided pursuant to this Statement of Work shall be provided pursuant to GovOS's standard terms of use, which can be found at <https://govos.com/terms-of-use/> and are hereby incorporated into this Statement of Work.

\* \* \* \*

IN WITNESS WHEREOF, the parties hereto have caused this Statement of Work to be executed as part of the Agreement effective as of the day and year first written above.

**Johnson County, TX**

  
\_\_\_\_\_  
April Long  
Johnson County Clerk

  
\_\_\_\_\_  
Date

**GovOS, Inc.**

  
\_\_\_\_\_  
Josh Stanley  
Chief Financial Officer

12/4/24  
\_\_\_\_\_  
Date